



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: WWW.DPR.DELAWARE.GOV

DIVISION OF PROFESSIONAL REGULATION

<b>PUBLIC MEETING NOTICE:</b>	<b>BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS</b>
<b>DATE AND TIME:</b>	<b>Tuesday, August 12, 2014, at 1:00 p.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room B</b> , second floor of the Cannon Building

**AGENDA**

(Amended Items Marked by \*)

- 1.0 Call to Order
- 2.0 Review and Approval of Minutes
  - 2.1 March 11, 2014 Board Meeting
- 3.0 Hearings
- 4.0 New Business
  - 4.1 Ratification of Licensure
    - 4.1.1 Joan Martin (Temporary NHA)
    - 4.1.2 John Teoli (Temporary NHA)
  - 4.2 Review of Applications for Licensure
    - 4.2.1 Roneve Davis (AIT) Background Check
    - 4.2.2 Yingying Ingles (AIT)
    - 4.2.3 Frederick Storck (NHA) Background Check
    - 4.2.4 Donna Pauldine (NHA)
  - 4.3 Review of AIT Progress Reports
    - 4.3.1 David Parkinson (2<sup>nd</sup> Quarterly Report)
    - 4.3.2 Leah Addor (Final Quarterly Report)
    - 4.3.3 Kathleen Gibson (Final Quarterly Report)\*
  - 4.4 Review of AIT Report – Ms. Paquette
  - 4.5 Review of Continuing Education Approval Requests
    - 4.5.1 Mike Salitsky, “*Sales 101 Selling Skills*,” November 9-10<sup>th</sup>, 2013, Requesting 15.0 CEUs
    - 4.5.2 Thomas C. Shea, Jr., “FEMA/DEMA G-290 Basic IPO,” March 12 & 13, 2014, Requesting 16 CEUs
    - 4.5.3 Lois Quinlin, “*DHSS Nursing Leadership Conference*,” March 20, 2014, Requesting 5.0 CEUs
    - 4.5.4 Delaware State Bar Association, “*Health Care and Aging: Navigating the Challenges*,” April 29, 2014, Requesting 6 CEUs
    - 4.5.5 Delaware Veterans Home “*Understanding Dementia and Alzheimer’s Disease*,” May 13<sup>th</sup>, 2014, Requesting 6 CEUs

- 4.5.6 Anna Short, “*Clinical Documentation Improvement CDI/ICD-10 Class*,” May 27, 2014, 4.5 CEUs
- 4.5.7 Anna Short, “*Delaware Rural Health Initiative 2014 Conference*,” June 17, 2014, Requesting 5.5 CEUs
- 4.5.8 Delaware Healthcare Facilities Association (DHCFA), “*Integrating Process Tools into your QAPI Plan*,” August 14, 2014, Requesting 6.25 CEUs

- 5.0 Complaint Status – No Updates
- 6.0 Other Business before the Board (for discussion only)
  - 6.1 Fee increase letter from NAB (effective 9/15/14)
  - 6.2 Date for September Board Meeting changed (Monday, Sept. 8<sup>th</sup>)
- 7.0 Public Comment
- 8.0 Next Meeting – September 8, 2014, 1:00 p.m. 861 Silver Lake Boulevard, Cannon Building, Conference Room A, Dover, Delaware
- 9.0 Adjournment

**Please Take Note:** To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body’s meeting.

**BOARD MEMBERS: PLEASE CONTACT THE BOARD OFFICE IMMEDIATELY AT 302-744-4500 IF YOU CANNOT ATTEND THE MEETING. THANK YOU.**